

Cobble East Condominium Association
3900 NE 18th Avenue - Oakland Park, FL 33334

PROCEDURE FOR RESIDENCY

Screening will be held at the cabana area, by the pool, within one week of receipt of the application.

The screening fee for each applicant is \$100.00 to be paid by check or money order.

Anyone over the age of eighteen (18) must complete an application. Only one (1) \$100.00 fee is required for husband and wife or legally registered domestic partners.

Step #1: The Cobble East Condominium Rules and Regulations document must be signed by all applicants and notarized.

Step #2: Complete the Cobble East Application and the authorization form for verification of banking, credit, residence, and employment. **Please print all information and sign.**

Step #3: Purchase: Buyers should attach all purchase agreements and closing papers to the application.

Lease: Provide a copy of the revised lease. The lease must be signed by the Lessor and Lessee.

Realtors and/or rental agents must attach their business card to the application. The application package must be mailed or hand-delivered to the management company.

Any missing information on the application or lease will result in the application being returned to the applicant for completion.

Step #4: The Board of Directors will meet with the applicant(s) within one (1) week of receipt of the completed application package and all applicants will be considered at that time.

All parties must present a copy of their vehicle registration at the Screening Committee meeting. **Absolutely no commercial vehicles will be allowed.**

Move-ins will not be allowed until a signed and notarized approval certificate has been issued by the Board of Directors.